



**THE EXPERT WITNESS INSTITUTE
(LIMITED BY GUARANTEE)**

**DIRECTORS' REPORT
AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 OCTOBER 2015

OBJECTIVE AND AIMS

The objective of the EWI is to support the proper administration of justice and the early resolution of disputes through fair and unbiased expert evidence

To achieve this objective, the EWI:

- Acts as the voice for expert witnesses, especially in communicating with the media.
- Provides support to experts of all professional disciplines and other occupations requiring skills and judgment.
- Encourages lawyers to make use of experts wherever specialised knowledge is required.
- Engages in the training of experts to maintain and enhance standards and their status.
- Works actively with other allied professional bodies and associations.
- Makes representations to Government and to professional bodies and associations wherever appropriate.

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Company Information

President	The Rt. Hon Lord Kerr of Tonaghmore
Directors	The Rt. Hon. Sir Anthony Hooper (Chair) Mr Roger V Clements, FRCS, FRCOG Mr Christopher Easton, FRICS, MEng Mr Allen Hirson, MA Mr Andrew Grantham, FCA (resigned November 2014) Ms Denise Kitchener The Rt. Hon Professor Sir Robin Jacob Miss Kay Linnell, FCA, MBA, FCIArb Mr Alexander Mackay, BArch, RIBA Mr David E Smith, BSc (MechEng), AMI, Mech E Mr Ian Stephen, FRCS (resigned June 2015) Mrs Amanda Stevens Mr Richard Swan (appointed June 2015) Dr Thomas Walford
Company Secretary	Ms Elizabeth Doyle
Treasurer	Miss Kay Linnell, FCA, MBA, FCIArb
Company number	03317333
Registered office	159-161 Temple Chambers 3-7 Temple Avenue London EC4Y 0DA
Auditors	Westbury 145-157 St John Street London EC1V 4PY
Bankers	Coutts & Co 440 Strand London WC2R 0QS

The Expert Witness Institute
150-161 Temple Chambers, 3-7 Temple Avenue, London EC4Y 0DA
Telephone 020 7936 2213
Email: info@ewi.org.uk Website: www.ewi.org.uk
Company limited by guarantee. Registered office as above

Membership of Committees of the Board 2014/2015

Membership and Nominations Committee

Chairman	Mrs Irene Waters
Committee Members	Mr Roger V Clements Mr Christopher Easton Mr Alexander Mackay Prof Keith Rix Mr David Smith Mrs Alison Somek

Finance and Operations Committee

Chairman	Miss Kay Linnell
Committee Members	The Rt. Hon Sir Anthony Hooper Ms Denise Kitchener Mr Alexander Mackay Mr Andrew Mainz

Events, PR and Marketing Committee

Chairman	Mrs Amanda Stevens
Committee Members	Ms Tracey Alexander Mr Paul Garlick QC Ms Denise Kitchener

Editorial Board Committee

Editor	Mr Allen Hirson
Committee Members	Mr James Carne Mr Roger Clements Mr Peter Hurst Mr Philip Taylor, MBE

Founding Sponsors

Allianz Cornhill	Moores Rowland International
Bond Solon Training	RB Hawkins & Associates
Geoffrey Hunt & Partners	Royal Society of Medicine
KPMG	Strange Strange & Gardner
Medical Defence Union	Medical Protection Society

CHAIR'S STATEMENT

For the Financial Year to 31st October 2015

This year has been both a successful and active year for the Institute. Membership numbers have increased and we achieved the magic 1,000 members at the end of the year. We have settled very well into our new offices in Temple Chambers and our financial position has remained healthy under the governance of Kay Linnell, the Institute's Treasurer.

In November this year the Institute will celebrate its 20th anniversary and we are planning a number of initiatives to mark this very important landmark in the history of the EWI. The Institute has achieved much over the last two decades and has firmly established itself as a significant body improving the standards of expert evidence. There is still much to do as we look forward; increasing and broadening the membership, expanding our reach to Europe and globally, establishing a "gold" standard for experts through the certification programme, actively participating in debates about the issues that affect experts and continuing to encourage recognition from the relevant authorities. Over the coming years I believe that the EWI will continue to play an increasingly significant role in the justice system.

During the year, the pilot for the Expert Certification scheme was completed in conjunction with observers from the Judicial Institute at University College London. Four candidates who had met the qualifying criteria and completed a pre-course exam were put through their paces in report writing, expert meetings and cross examination and all were successful in achieving the required standard. The pilot exercise was very useful and the learnings from the day have now been incorporated ready for the roll out of the scheme in the coming months.

The timing of this EWI initiative is ideally aligned with the recent publication of the "*Guide to Good Practices in Civil Judicial Expertise in the European Union*". This Guide has been published by the European Expertise and Expert Institute (EEEI) and is the result of several year's research, discussion and co-operation between member countries. The aim of the Guide is to improve and harmonise different expert practices across EU member states. The EWI are pleased to have been involved in this important project for the last two years. Four EWI Governors have generously given their time to make significant contributions to this project through the working groups and the Jury who made the final recommendations for the Guide. The Institute will continue to contribute to a similar exercise to draw up guidelines for Criminal and other courts across Europe.

As membership of the Institute continues to grow and expand outside the UK, particularly in areas of common law jurisdiction and with an increasing number of UK based members also accepting instructions from these jurisdictions, I am pleased to announce that the EWI has appointed a representative in Asia. The representative's role will be to promote the EWI and its members to the legal community, professional bodies and other organisations and to attract new members practicing in the region. The intention is to raise the profile of the Institute in the region and to promote the EWI as a training institution for experts throughout Asia.

Closer to home, I am pleased to report that the 2015 Annual Conference was one of our most successful conferences to date with a record numbers of delegates in attendance. My thanks go to Amanda Stevens for all her hard work in arranging such an inspiring programme and for her expert chairing on the day.

This year we are very pleased to welcome three new Governors to the Board; Mr Justice Henry Carr, Justice of the High Court, Dr Richard Porter, Expert Obstetrician and Gynaecologist and Dr John Sorabji, Principal Legal Advisor to the Lord Chief Justice and the Master of the Rolls. Their experience and enthusiasm will bring a great deal to the Board.

I would like to express a special word of thanks to Denise Kitchener who sadly will be stepping down as Governor at this year's AGM. I thank Denise for her years of invaluable and admirable service to the EWI and in particular her work on the Events and Marketing and the Finance and Operations committees.

After five years with the Institute, in April this year we said a reluctant farewell to Events Manager, Jacqui Dabell who has departed for pastures new. We thank Jacqui for all her hard work over the years and wish her every success for the future.

Finally I would like to express my thanks to the Governors, upon whose hard work the Institute depends. All give their services unstintingly and unpaid, combining their work for the EWI with their own professional practices.

The Rt. Hon Sir Anthony Hooper
EWI Chair

OPERATING AND FINANCIAL REVIEW

Results for year ended 31st October 2015

The surplus on activities has increased in the year from £18,237 to £68,314 which includes a £60,000 receipt as a disturbance allowance for changing premises that will not be repeated. In fact there is a real decrease in operating surplus of £9,923 in 2015 reflecting the costs of removal and additional repair costs of £8,006 compared to £53 in 2014, and legal costs of £18,149 compared to £1,362 in 2014, both these increases are non-repetitive costs.

There was a small decrease of £2,889 in staffing costs, and newsletter and printing costs have also reduced. Cost increases are normal inflationary expense increases. There was a marginal increase in membership but a decrease in courses and events income giving a turnover of £265,687 in 2015 compared to £270,944 in the previous year

The investment income interest in 2015 was £5,407 compared to £64 in the previous year due to a change in investment policy.

The results show, the office after the relocation that member support and services are provided at the highest level with quality facilities for use. The head office team have been particularly effective in keeping cost increases to a minimum whilst maintaining our involvement in the development of Expert Evidence Quality standards in the UK and in Europe through EEEi.

Financial Position and Resources

The Institute's accumulated capital and reserves have increased from £234,181 in 2014 to £302,495 in 2015 at the Balance Sheet date. The Board is aware of funds that will be required to celebrate the 20 year anniversary and to establish a presence in developing expert witness markets. Sums will also be required for further investment in information technology and the Accreditation Scheme and Certification Programme and European projects for the benefit of current and future members based in the UK and elsewhere.

The level of capital and reserves is in the opinion of the Board adequate for the projects and to maintain a reserve fund equivalent to half of the annual administrative costs equating to approximately £125,000.

The Institute remains totally self-financing with the receipt of any grants or subsidies to serve its members. The Board is satisfied that the position is adequate to deal with foreseeable future events.

Miss Kay Linnell FCA, MBA, FCI Arb
Treasurer

DIRECTORS' (GOVERNORS') REPORT

FOR THE YEAR ENDED 31 OCTOBER 2015

The Directors (Governors) present their report and the Institute's financial statements for the year ended 31 October 2015.

Principal activities and review of the business

The Institute's activities are directed towards the achievement of its objects, which are the support of the proper administration of justice and the early resolution of disputes through fair and unbiased expert evidence. To this end major priorities are the provision of training and the dissemination of information to members to maintain and enhance the standards and status of experts.

Review of the Business and Future Prospects

The development and prospects of the business are described in the Chairman's statement and the Operating and Financial review on pages 4 to 5.

Directors

The following Directors (Governors) have held office since 1 November 2014:

The Rt. Hon Sir Anthony Hooper (EWI Chair)

Mr Roger V Clements, FRCS, FRCOG

Mr Christopher Easton, FRICS, MBEng

Mr Allen Hirson, MA

he Rt. Hon Professor Sir Robin Jacob

Ms Denise Kitchener

Miss Kay Linnell, FCA, MBA, FCIArb

Mr Alexander Mackay, BArch, RIBA

Mr David Smith, BSc (MechEng), AMI, MechE

Mr Ian Stephen, FRCS

(Resigned 4 June 2015)

Mrs Amanda Stevens

Dr Thomas Walford

Mr Andrew Grantham, FCA

(Resigned 6 November 2014)

Mr Richard Swan

(Appointed 4 June 2015)

Company Status

The Institute is a company limited by guarantee, not having a share capital. All elected members are members of the company. In the event of the Institute being wound up the maximum amount which each member is liable to contribute is £1. The Institute is a non-profit seeking body whose income is required to be applied solely for the promotion of its objects.

Policy on Payment of Creditors

It is the Institute's policy to conform to the terms of payment agreed with its suppliers, either standard terms or special terms agreed in advance.

Auditors

In accordance with the Companies Act 2006, a resolution proposing that Westbury be reappointed as auditors of the company will be put to the Annual General Meeting.

Directors' interests

As the company has no share capital, there are no Directors' (Governors') interests in share capital to report. No Director (Governor) received any remuneration in respect of his/her services.

Reimbursement of expenses is restricted to those expenses which are necessarily incurred by members of the Board and Committees on Institute business.

DIRECTORS' (GOVERNORS') REPORT (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2015

Directors' responsibilities

Company law requires the Directors (Governors) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the Directors (Governors) are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors (Governors) are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of Disclosure to auditors

So far as the directors are aware there is no relevant audit information of which the company's auditors are unaware. Additionally the directors have taken all necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information.

Corporate Governance

The Board meets regularly and is responsible for the proper management of the Institute. It keeps under its direct control the approval of the annual accounts, financial policy and arrangements, budgets, capital expenditure, the appointment of professional advisers, material contracts, policy issues, long-range plans and senior executive appointments. It delegates some matters to committees, as set out on page 3. All the members of the Board are non-executive.

On behalf of the board

The Rt Hon Sir Anthony Hooper (Chair)
Director

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF THE EXPERT WITNESS INSTITUTE (LIMITED BY GUARANTEE)

We have audited the financial statements of The Expert Witness Institute (Limited by Guarantee) for the year ended 31 October 2015 set out on pages 10 to 17. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Directors and Auditors

As explained more fully in the Directors' Responsibilities Statement set out on pages 7-8, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materiality incorrect base on, or materially inconsistent with, the knowledge in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on Financial Statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 October 2015 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

INDEPENDENT AUDITORS' REPORT (CONTINUED)

TO THE MEMBERS OF THE EXPERT WITNESS INSTITUTE (LIMITED BY GUARANTEE)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors' report and from preparing a strategic report.

Andrew Gittins (Senior Statutory Auditor)

for and on behalf of Westbury

.....

Chartered Accountants

Statutory Auditor

145-157 St. John Street
London
EC1V 4PY

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2015**

	Notes	2015 £	2014 £
Income	2	265,687	270,944
Administrative expenses		(261,722)	(252,781)
Other operating income	3	60,016	23
Operating Surplus/(Deficit)	4	63,981	18,186
Other interest receivable and similar income	5	5,407	64
Surplus on ordinary activities before taxation		69,388	18,250
Tax on surplus on ordinary activities	7	(1,074)	(13)
Surplus on ordinary activities after taxation	12	68,314	18,237

The Income and expenditure account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the income and expenditure account.

**BALANCE SHEET
AS AT 31 OCTOBER 2015**

	Notes	2015		2014	
		£	£	£	£
Fixed assets					
Tangible assets	8		2,088		175
Investments	9		-		100,000
			<u>2,088</u>		<u>101,175</u>
Current assets					
Debtors	10	45,170		18,071	
Cash at bank and in hand		309,742		188,469	
		<u>354,912</u>		<u>206,540</u>	
Creditors: amounts falling due within one year	11	(54,505)		(72,534)	
Net current assets			<u>300,407</u>		<u>134,006</u>
Total assets less current liabilities			<u>302,495</u>		<u>234,181</u>
Capital and reserves					
Surplus on income and expenditure account	12		302,495		234,181
Shareholders' funds	13		<u>302,495</u>		<u>234,181</u>

Approved by the Board and authorised for issue on.....

.....
Sir Anthony Hooper (Chair)
Director

.....
Miss Kay Linnell
Director

Company Registration No. 03317333

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 OCTOBER 2015

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention on the basis that the company is a going concern.

1.2 Compliance with accounting standards

The financial statements have been prepared in accordance with applicable accounting standards.

1.3 Income

Income includes amounts receivable for membership fees, training, seminars and conference income.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	33% Straight Line
--------------------------------	-------------------

1.5 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.6 Investments

Fixed asset investments are stated at cost less any necessary provision.

1.7 Value Added Tax

As a non-profit making organisation the company is exempt from VAT on membership subscriptions by virtue of VAT Act 1994 Sch 9 Group 9.

2 Income

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom.

3 Other Operating Income

Other operating income includes a receipt of £60,000 from the landlord of the Institute's former office as compensation for vacating the premises at 7 Warwick Court. This is made up of statutory compensation of £41,500 and compensation on the early termination of the old lease of £18,500 to cover the cost of moving £5,209 and related legal fees of £12,543.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 OCTOBER 2015

4	Operating surplus	2015	2014
		£	£
	Operating surplus is stated after charging:		
	Loss on disposal of fixed assets	1	-
	Depreciation of tangible assets	1,211	1,797
	Operating lease rentals		
	- Plant and machinery	3,119	3,205
	Auditors' remuneration (including expenses and benefits in kind)	3,750	3,200
		<u> </u>	<u> </u>
5	Other interest receivable and similar income	2015	2014
		£	£
	Bank interest	5,407	64
		<u> </u>	<u> </u>
		5,407	64
		<u> </u>	<u> </u>
6	Employees		
	Number of employees		
	The average monthly number of employees during the year was:		
		2015	2014
		Number	Number
	Administration	3	3
		<u> </u>	<u> </u>
	Employment costs	2015	2014
		£	£
	Wages, salaries	112,658	112,728
	Social security costs	10,219	10,333
		<u> </u>	<u> </u>
		122,877	123,061
		<u> </u>	<u> </u>
7	Taxation	2015	2014
		£	£
	Domestic current year tax		
	U.K. corporation tax	1,074	13
		<u> </u>	<u> </u>
	Current tax charge	1,074	13
		<u> </u>	<u> </u>

The Institute is a non profit making Company limited by guarantee and therefore does not pay any corporation tax on its surplus. The above tax charge is on bank interest received.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 OCTOBER 2015**

8 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 November 2014	5,296
Additions	3,125
Disposals	(1,626)
At 31 October 2015	<u>6,795</u>
Depreciation	
At 1 November 2014	5,121
On disposals	(1,625)
Charge for the year	<u>1,211</u>
At 31 October 2015	<u>4,707</u>
Net book value	
At 31 October 2015	<u>2,088</u>
At 31 October 2014	<u>175</u>

9 Fixed asset investments

	Unlisted investments £
Cost	
At 1 November 2014	100,000
Revaluations	5,327
Disposals	<u>(105,327)</u>
At 31 October 2015	<u>-</u>
Net book value	
At 31 October 2015	<u>-</u>
At 31 October 2014	<u>100,000</u>

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 OCTOBER 2015**

10 Debtors	2015	2014
	£	£
Trade debtors	2,991	3,250
Prepayments and accrued income	42,179	14,821
	<u>45,170</u>	<u>18,071</u>
11 Creditors: amounts falling due within one year	2015	2014
	£	£
Members' fees in advance	37,893	45,550
Corporation Tax	1,065	13
Other taxes and social security costs	3,302	3,520
Other creditors	6,112	16,063
Accruals and deferred income	6,133	7,388
	<u>54,505</u>	<u>72,534</u>
12 Statement of movements on profit and loss account		Profit and Loss Account
		£
Balance at 1 November 2014		234,181
Surplus for the year		68,314
Balance at 31 October 2015		<u>302,495</u>
13 Reconciliation of movements in shareholders' funds	2015	2014
	£	£
Surplus for the financial year	68,314	18,237
Opening shareholders' funds	234,181	215,944
Closing shareholders' funds	<u>302,495</u>	<u>234,181</u>
14 Financial commitments		
At 31 October 2015 the company was committed to making the following payments under non-cancellable operating leases in the year to 31 October 2016:		
	Other	
	2015	2014
	£	£
Operating leases which expire:		
Within one year	-	3,160
Between two and five years	17,700	-
	<u>17,700</u>	<u>-</u>

**DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2015**

	2015		2014	
	£	£	£	£
Income				
Individual membership subscriptions		196,249		190,571
Vetting fees received		5,430		6,370
Associate membership		660		605
Corporate membership		8,400		7,831
Courses and events income		44,475		54,737
Other income		10,473		10,830
		<u>265,687</u>		<u>270,944</u>
Administrative expenses		<u>(261,722)</u>		<u>(252,781)</u>
		3,965		18,163
Other operating income				
Royalties received	16		23	
Other income	<u>60,000</u>		<u>-</u>	
		<u>60,016</u>		<u>23</u>
Operating Surplus/(Deficit)		<u>63,981</u>		<u>18,186</u>
Other interest receivable and similar income				
Bank interest received	<u>5,407</u>		<u>64</u>	
		<u>5,407</u>		<u>64</u>
Surplus before taxation		<u><u>69,388</u></u>		<u><u>18,250</u></u>

**SCHEDULE OF ADMINISTRATIVE EXPENSES
FOR THE YEAR ENDED 31 OCTOBER 2015**

	2015		2014	
	£	£	£	£
Employment costs				
Wages and salaries	112,658		112,728	
Employer's NI contributions	10,219		10,333	
Employment costs	<u>116</u>		<u>2,821</u>	
		122,993		125,882
Office costs				
Rent and rates	33,525		33,951	
Insurance	1,035		1,178	
Light and heat	221		-	
Sundry expenses	1,997		1,979	
Subscriptions	348		-	
Removal costs	5,209		-	
Repairs and maintenance	2,797		53	
Travel expenses	44		10	
Cleaning	<u>956</u>	46,132	<u>1,120</u>	38,291
Communication costs				
Postage, carriage and stationery	8,754		12,392	
Advertising and marketing	1,878		535	
Telephone	2,115		2,129	
Computer and website costs	10,043		11,888	
Newsletter and printing costs	6,266		8,352	
Equipment hire	<u>3,119</u>	32,175	<u>3,205</u>	38,501
Courses and events		30,359		40,835
Professional services				
Audit fees	3,750		3,200	
Accountancy fees	267		279	
Accreditation costs	3,942		-	
European expenses	5,601		1,298	
Governor's expenses	52		133	
Legal & professional fees	<u>12,548</u>	26,160	<u>64</u>	4,974
Financial costs				
Bank charges	<u>2,691</u>		<u>2,501</u>	
		2,691		2,501
Depreciation				
Loss on disposal of fixed assets	1		-	
Depreciation of fixed assets	<u>1,211</u>	1,212	<u>1,797</u>	1,797
		261,722		252,781

Notice of Annual General Meeting

Notice is hereby given that the 19th Annual General Meeting of the Expert Witness Institute will be held at The Oriental Club, Stratford House, Stratford Place, London W1C 1ES on Tuesday 5th July 2016 at 6pm .

1. To receive the Report of the Directors (Governors) and the accounts for the year ended 31st October 2015 and the Auditors' report thereon.
2. To elect as Directors (Governors) Dr John Sorabji, Mr Richard Porter and Mr Justice Henry Carr who were co-opted to the Board since the last Annual General Meeting, being eligible offer themselves for election as Directors (Governors). The Directors (Governors) of the Institute retiring by rotation are The Rt Hon Sir Anthony Hooper and Mr. Christopher Easton and being eligible offer themselves for re-election as Directors (Governors). Ms. Denise Kitchener is not standing for re-election.
3. To re-appoint Westbury as Auditors and to authorise the Directors (Governors) to fix their remuneration.
4. Any other business

By order of the Board



Ms Elizabeth Doyle
Company Secretary
Registered Office
159-161 Temple Chambers
3-7 Temple Avenue
London
EC4Y 0DA

30th April 2016

Notes

All members and provisional members of the Institute are entitled to attend the meeting but only members duly registered and who have paid subscriptions and all other sums currently due to the Institute may vote. Founding Sponsors, professional bodies and associations and corporate members may appoint representatives to attend the meeting on their behalf but only those bodies who are registered as members may authorise their representative to vote on their behalf.



The Expert Witness Institute

150-161 Temple Chambers, 3-7 Temple Avenue, London EC4Y 0DA

Telephone 020 7936 2213

Email: info@ewi.org.uk Website: www.ewi.org.uk

Company limited by guarantee. Registered office as above

Registered No: 3317333 England and Wales.